THE VAIL CHILD DEVELOPMENT CENTER

Enrollment Contract – Financial Terms

Enrolling Child Name & DOB:	**Start Date:**

Monthly Tuition:
I understand that my monthly tuition of $_____ is based on the following regular monthly attendance. Any changes in attendance require a new enrollment contract and 4 weeks' notice.
I understand that monthly tuition invoices arrive via email on the 1st of every month and can be paid by check, cash or online through www.tvcdc.com. **Circle Student Attendance Schedule:**

2 Day Option:	3 Day Option:	5 Day Option:
Tuesday/Thursday	Monday/Wednesday/Friday	Monday-Friday

Fee Schedule:
The following fees are non-refundable.
Enrollment Fee: $175 – Enrollment fee is due within 48 hours of enrollment acceptance to secure the spot.
Tuition Late Fee: $25 – Tuition is due by the 10th of each month; a late fee will be applied if full payment is not received by end of the business day on the 10th.
Late Pickup Fee: $25 – TVCDC closes at 5:00pm each day. A late pickup fee will be applied **per child** if not picked up by 5:00pm.
Returned Check Fee: I understand that I am responsible to pay a return check fee for any checks returned. The returned check fee is the maximum as allowed by State Law. The Vail Child Development Center reserves the right to refuse any future checks.
Schedule Change Fee: $75 – To alter enrollment days, space must allow. 4 weeks' notice must be given and fee paid.
Non-Payment: If payment is not received by the 15th of the month, enrollment will be suspended, and your child will not be allowed to attend TVCDC until the financial obligation is fully met or a payment agreement is implemented.

Break Closures:
TVCDC is officially closed one week for Christmas Break, one week for Spring Break and one week for Summer Break. Please check the school calendar for exact date closures.

Holiday Closures:
TVCDC is officially closed for the following holidays. I understand these holidays are included in the monthly tuition rate.

New Year's Day	**President's Day**	**Memorial Day**	**Labor Day**	**Thanksgiving & Friday**
MLK Jr. Day	**Good Friday**	**4th of July**	**½ Day Before Thanksgiving**	**Christmas Eve & Day**

Termination of Care:
If I withdraw my child from the Center, I agree to give TVCDC four weeks' written notice. If I neglect to give four weeks' written notice, I understand that I am responsible to pay for the last four weeks' enrollment.

I certify that I have received, read and understand the information in this Enrollment Agreement and agree to the terms and conditions set forth above. ***The parties hereby agree that this Agreement may be executed with electronic signatures and shall be valid and binding on the parties.***

Parent Signature:	**Date:**
Director Signature:	**Date:**